

# Camp Assistant/ Multi-sports Coach, Sport & Physical Activity, University of Leeds

**Salary:** Grade 2, £9.84 per hour

**Closing date:** Sunday 6<sup>th</sup> February

**Fixed term from** 27<sup>th</sup> March to 14<sup>th</sup> April 2023

**Are you a qualified Level 1 sports coach who enjoys working with children and young people? Do you want to gain more experience coaching in a multi-sport setting?**

Our Sport & Physical Activity team are seeking experienced coaches from all sporting backgrounds to help deliver multi sports camps for Key Stage 1 & 2 children during the 2023 Easter break. Our multi sports camps will take place at the Edge where children aged 5-11 years will have the opportunity to participate in a variety of sports including football, racquet sports, climbing & swimming. You will gain valuable experience facilitating sport & supervising children of a variety of ages and abilities.

As a Camp Assistant you will have a minimum Level 1 sport specific coaching qualification in any sport and may have some experience of assisting with the delivery of fun and inclusive sports activities for children. Camp Assistants will work under the direction and supervision of Camp Leaders and the Camp Manager to support the delivery of age-appropriate activities for children in a variety of sports including; helping to prepare for, set up and demonstrate sessions and support children to engage during the course of each session ensuring everyone is motivated, safe and having a positive experience.

As Camp Assistant you will also support the Camp Manager with the organisation and implementation of the camps from drop off to pick up, including supervising lunchtime and breaks, escorting children to specialist activities such as swimming & climbing, ensuring health & safety of all participants at all times and maintaining high standards of engagement and behaviour throughout.

Camp Assistants will be required to work for a period of up to three weeks, encompassing up to 3-4 days of training on site and 8 days of camp delivery. Camps will run from 8am-5.15pm daily. Staffing ratios for any given day will be determined by the number of children we have attending but staff members must be available for all of the training and all 8 days of the camp (Training will take place week commencing 27<sup>th</sup> March, Camp week 1 runs from the 3<sup>rd</sup> to 6<sup>th</sup> April and Camp week 2 runs from 11<sup>th</sup> to 14<sup>th</sup> April).

## What does the role entail?

As a Camp Assistant your main duties will include:

- Supporting the delivery of fun, inclusive activities in a variety of sports for children aged 5-11 years.
- Assisting Camp Leaders in the delivery of multi sports activities and assisting in/ supervising the delivery of more specialist activities such as swimming & climbing.

- Looking after the needs of up to 30 children in a group with the support of Camp Leaders and the Camp Manager
- Ensuring high standards of safety, inclusion and engagement are achieved at all times.
- Supporting the Camp Leader with setting up equipment, demonstrating activities and keeping children on task, motivated and engaged at all times.
- Supporting the Camp Manager with the day-to-day delivery of the camp including drop off & pick up, chaperoning and breaks.
- Engaging with colleagues, children and parents to ensure all camp participants have a positive experience.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

### **What will you bring to the role?**

As a Camp Assistant you will be/ will have:

- A Level 1 sport specific or Sports Leaders coaching qualification.
- Prior experience of leading or supporting sports activities for children under the age of 11 years.
- The ability to deliver creative, fun, inclusive activities for a range of children.
- The ability to take command of up to 30 children in a group with the support of other coaches.
- A proactive approach to supporting Camp Leaders to deliver fun and safe activities for children.
- A proactive approach to supporting the Camp Manager to deliver a successful camp.
- A proven ability to work as part of a team, engaging with colleagues, children and parents.
- The ability to build relationships easily & quickly.

### **You may also have:**

- A First Aid qualification.
- A Safeguarding in Sport certification.
- Prior experience of delivering sports camps.

### **How to apply**

Application for this role is by way of an Expression of Interest to the hiring manager, Lauren Havercroft. In a maximum of 500 words this should outline how you meet the requirements for the role in terms of qualifications, personal skills and previous experiences and why you want to be involved in the delivery of our camps. Please also state within your EOI whether you are applying for the role of Camp Leader, Camp Assistant or either. The deadline for EOIs is 5pm on Sunday 6<sup>th</sup> February 2023 and your EOI should be submitted via email to [l.havercroft@leeds.ac.uk](mailto:l.havercroft@leeds.ac.uk). Interviews for the roles will take place week commencing 13<sup>th</sup> February 2023.

## Contact information

To explore the post further or for any queries you may have, please contact:

Lauren Havercroft, Sports Workforce Officer

Tel: +44 (0)113 343 1544

Email: [l.havercroft@leeds.ac.uk](mailto:l.havercroft@leeds.ac.uk)