



# LEEDS SPORT

## EASTER CAMP 2023 – STAFF INFORMATION

### DATES

EOI by 6<sup>th</sup> February 2023. Interviews will take place week commencing 13<sup>th</sup> February 2023.

Training –

Safeguarding – Tuesday 28<sup>th</sup> March – 6-8.30pm – online classroom

First Aid – Thursday 30<sup>th</sup> March – 6-9pm – in person at the Edge

Camp specific training – Wednesday 29<sup>th</sup> March 1-5pm & Saturday 1<sup>st</sup> April 9-5pm on site

Camp Week 1 – Monday 3<sup>rd</sup> to Thursday 6<sup>th</sup> April – 8-5.15pm daily

Camp Week 2 – Tuesday 11<sup>th</sup> to Friday 14<sup>th</sup> April - 8-5.15pm daily

As there are 2 bank holidays this is an 8-day camp. Staffing levels for each week will be dependent on booking numbers however we require prospective staff members to be available for all 8 days of the camp as well as the training on this occasion.

Not all staff will be needed for early drop off/ late pick up. Early drop off staff start at 8am, other staff start at 8.30am. Late pick-up staff finish at 5.15pm, other staff finish at 5pm. Each staff member will receive a 45-minute lunch break away from the children.

### TRAINING & DBS CHECKS

You will require a University of Leeds DBS check for the role (even if you have an existing DBS check from another organisation).

You will be required to attend all of the training for the role on site at the Edge consisting of the following:

- Site induction including risk assessments and processes, your role in swimming & climbing activities & behaviour management
- General camp activity training
- Outdoor activity training
- Sport specific training
- 'Quiet time' activity training
- First Aid training
- Safeguarding training

If you have a pre-existing First Aid or Safeguarding certification you will not need to attend this element of the training. If you have worked for us before you may not need to attend all elements of the training.

### CAMP STRUCTURE/ PROGRAMME

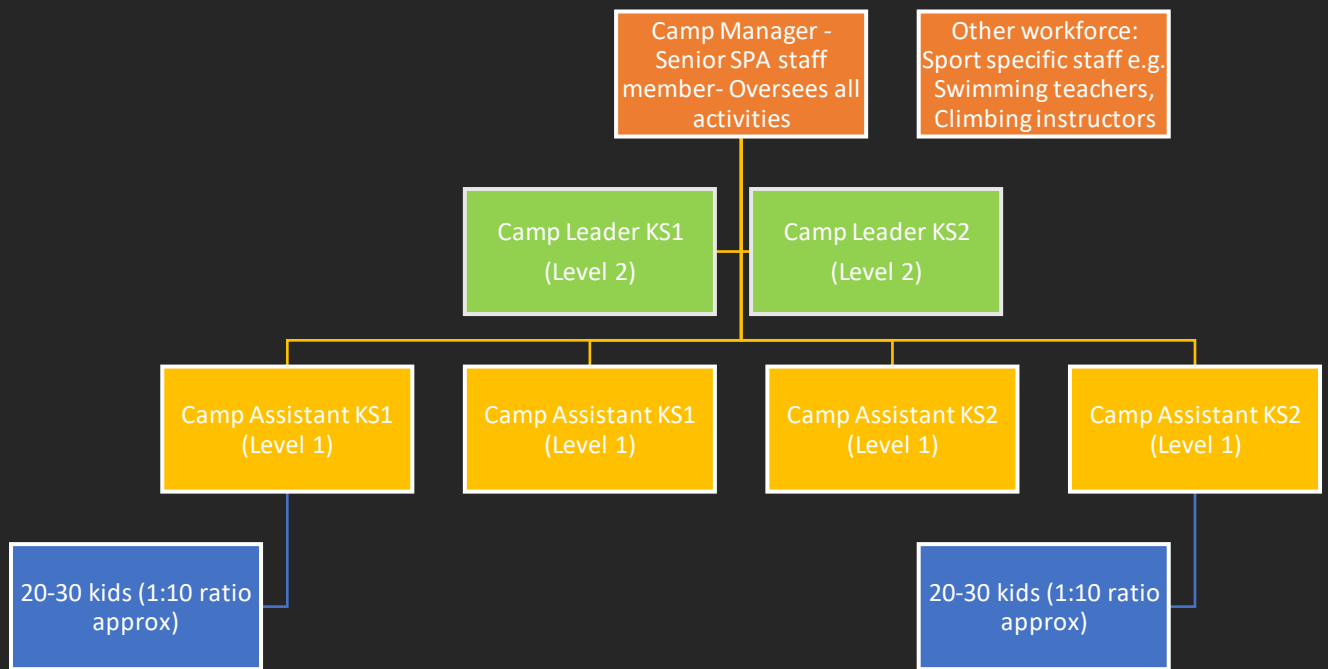
- The camp will run from 9am-5pm daily with options for early drop off from 8.15am and late pickup until 5.15pm. Some staff will be needed each day to support early/ late drop offs/ pick-ups.

- Morning sessions will run 9-12pm with lunch from 12-12.45pm and afternoon sessions from 12.45-5pm. Children also get snack breaks mid-morning & afternoon.
- Camp activities will include Parachute Games, Team Games, Athletics, quieter activities, Climbing, Racquet Sports, Outdoor Activities, Swimming, Basketball, Cricket, Dance, Yoga, Football, Tag Rugby, Hockey & Zumba.
- Children aged 5-7 will participate in lots of multi-skills sessions and participate in lots of new activities to develop their agility, balance and coordination. Children aged 7-11 years will participate in more sport specific skill sessions.
- Each day there will also be a 'quieter' activity such as arts & crafts, colouring, Lego and bingo.

## STAFFING STRUCTURE

We are hoping to book approximately 60 children on the camp per day. The children will be divided into KS1 (5-7 years) & KS2 (8-11 years) groups with a Camp Leader leading all activities with the support of 1-2 Camp Assistants depending on numbers. Our target is to maintain a 1:10 ratio at all times. All coaches will be supervised by the Camp manager/ Coordinator for the duration of the camp.

Specialist activities such as swimming and climbing will be delivered by specialist staff with camp staff in a more supervisory role. All other camp activities will be delivered by camp staff.



## RATES OF PAY

We plan to recruit 6 staff members for this camp – 2 x Camp Leaders & 4 x Camp Assistants.

Camp Assistant – Grade 2 £9.84 per hour

Camp Leader – Grade 4 £11.04 per hour

Payment date – Friday 28<sup>th</sup> April 2023