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# JOB DESCRIPTION

**Department** : Public Health

**Job Title** : Youth Engagement Activator **Post Number:** TBC

**Service/Section** : Leicester-Shire & Rutland Sport **Grade** 8

**Base/Location** : Work is to be undertaken with children & young people in a variety of local school/community settings as agreed with the Line Manager and with due concern for all Health and Safety implications. Formal base will be at one of 7 Borough/District Council Offices, however expectation is that roles will be 'community based'

**Responsible To** : Leisure Services Manager/Officer

**Responsible For** : n/a

**Liaison With** : Leisure Services Team, School Sport & Physical Activity Network Team, Schools, Local voluntary clubs, groups and organisations and other associated providers, such as Leicestershire Healthy Schools Team.

**Job Purpose** : To work with children & young people within the local community who have had their physical and mental health affected as a result of the pandemic, by re-engaging and re-socialising them into school and community life through accessing youth engagement opportunities such as, sport, physical activity and wellbeing activities.

## MAIN DUTIES AND RESPONSIBILITIES:

To develop and maintain, through direct face to face work with children & young people, a programme of youth engagement opportunities, which improves their physical and mental health and supports them to re-engage and re-socialise into school and community life

2. To facilitate the personal, social, and educational development of all children & young people within the group.
3. To undertake assessment and networking with identified areas to ensure the work delivered meets the needs of young people and communities.
4. To work within and promote the host agency's policies and procedures framework at all times e.g. Safeguarding, Equal Opportunities, Child Protection, Health and Safety etc.
5. To liaise with and advocate on behalf of young people with other local agencies, providers, and professionals.

6. To maintain an up-to-date knowledge of legal, financial and personal welfare issues and regulations which will be relevant to the range of young people contacted.
7. To liaise with other agencies in the area as appropriate, such as Healthy Schools.
8. To establish and maintain recording systems relevant to the breadth of the work.
9. To establish and maintain effective team working and develop collaborative practice with Leicester-Shire & Rutland Sport (soon to be Active Together), the Borough/District Council Leisure Team and the School Sport & Physical Activity Network Team.
10. To attend team meetings and produce written materials as appropriate, i.e. monitoring and evaluation forms.
11. To actively participate in any relevant staff training and development opportunities
12. To regularly monitor and review the quality of the youth work provision.

**SPECIAL FACTORS:**

**Subject to the duration of the need, the special conditions given below apply:**

- (a) The nature of the work will involve the postholder regularly carrying out work outside of normal working hours, including evenings and weekends.
- (b) The postholder will be required to attend, from time to time, training courses, conferences, seminars, or other meetings as required by his/her own training needs and the needs of the service.
- (c) Expenses will be paid in accordance with the Local Conditions of Service.
- (d) This post is subject to a check being carried out at an Enhanced level by the Criminal Records Bureau regarding any previous criminal record.
- (e) Subject to review, the post will attract an essential user car allowance, and the postholder will be required to provide a car or lease a car from the Authority and to possess a valid driving licence.

**Leicestershire County Council is seeking to promote the employment of disabled people and will make any adjustments considered reasonable to the above duties under the terms of the Disability Discrimination Act 1995 to accommodate a suitable disabled candidate.**

**This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.**

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# PERSON SPECIFICATION

**Department : Public Health**

**Post Number. : TBC**

**Job Title : Youth Engagement Activator Grade : 8**

**Service/Section : Leicester-Shire & Rutland Sport**

	Essential	Desirable	How Assessed
<b><u>Qualifications</u></b>  NVQ 3 Level qualification in a relevant area or equivalent level of experience in the areas below and ongoing continuing professional development.		✓	App
<b><u>Experience</u></b> Sport, Physical Activity, Health and/or Community Development &/or Delivery  Work with young people/groups (Voluntary or paid)  Understanding the needs of young people  Able to demonstrate an ability to build relationships with young people and others  Experience of working with young people in a variety of settings or with specific target groups  Experience of street-based youth work	✓  ✓  ✓  ✓	✓  ✓  ✓	App/Int  App  Int  App  App  App
<b><u>Knowledge</u></b> Awareness of issues affecting young people  Awareness of issues around disengagement by young people	✓	✓	Int  Int
<b><u>Skills</u></b> Able to plan a programme  The ability to talk to/mix with young people  Ability to identify and liaise with other agencies  Ability to support young people in finding	✓  ✓  ✓	✓	App  App/Int  App  App

	Essential	Desirable	How Assessed
information for themselves			
<b><u>Attributes</u></b>			
Committed to putting equal opportunities policies into practice	✓		Int
Enthusiasm for developing new work	✓		Int
Good communicator to enable working with other professionals and agencies	✓		Int
To be able to work on own initiative	✓		App/Ref
<b><u>General Circumstances</u></b>			
A flexible approach to working, including out-of-hours, evening and weekends.	✓		Int/App
Current driving licence and car driver and an ability and willingness to travel to various locations.	✓		App
Reliable/Trustworthy	✓		Ref
Tolerant/Patient	✓		Int/Ref
Committed to young people	✓		Ref
An understanding of, and commitment to, Equal Opportunities and the ability to apply this to strategic work and day-to-day situations	✓		Int/App
<b><u>Factors not already covered</u></b>			
Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the provisions of Disability Discrimination Act 1995.	✓		

App = Application Form

Test = Test

Int = Interview

Pre = Presentation

Med = Medical Questionnaire

Doc = Documentary Evidence (E.g., Certificates)