

<b>JOB TITLE:</b>	Badminton Coach
<b>ACCOUNTABLE TO:</b>	Curriculum Leader – Health & Sport
<b>JOB PURPOSE</b>	To support the Curriculum Leader in the provision of Sports Team Enrichment

**KEY RESPONSIBILITIES**

- To ensure badminton coaching sessions are effectively planned and delivered
- To assist with the administration of the College Badminton team
- To ensure that the facilities used are effectively and safely prepared for use
- To assist with any activities and administrative tasks as required by the Curriculum Leader

**GENERAL RESPONSIBILITIES**

- To ensure the adherence to the College's policies and procedures with regard to the safeguarding of, and promotion of, the welfare of students and participants
- To ensure the application of the College's Single Equality Scheme including valuing diversity and promoting equality
- To implement the College's Health & Safety policy and procedures within the post holders own area of responsibility
- To support, promote and operate in line with the College mission and values
- Commitment to the continuous improvement of services offered by the College
- Any other reasonable duties commensurate with the role as required

## **NOTES**

- The above job description outlines the key responsibilities. It is not exhaustive and the tasks associated with the key responsibilities can be expected to change over time
- The post holder will be expected to undertake such other duties, within the general scope of the post, as may be required from time to time by the Principal (subject to the terms of the postholder's contract of employment)

## PERSON SPECIFICATION

Attribute	Criteria	Assessment Evidence
<b>Education &amp; Qualifications</b>		
GCSE Grade C or above in Maths and English or equivalent	Essential	Certs/App Form
Badminton coaching qualification	Essential	Certs/App Form
Commitment to continued professional development	Desirable	Int
First Aid at Work certificate	Desirable	Certs/App Form
<b>Experience, Knowledge &amp; Abilities</b>		
Experience of working within a sports coaching environment	Essential	App Form
Good oral and written communication skills	Essential	App Form/Int
Ability to work with adults and young people in a friendly and professional manner	Essential	Int
Ability to plan and prioritise work effectively and meet deadlines	Essential	Int
Substantial experience of sports coaching/physical activity delivery	Essential	App Form/Int
Experience of organising facilities for sporting activities	Desirable	App Form/Int
Experience of working with the remit of health & safety and safeguarding policies	Desirable	App Form/Int
Experience of administrative duties	Desirable	App Form/Int
Ability to work independently and solve problems	Essential	Int
Committed and able to work effectively as part of a team	Essential	Int
Willingness and able to be flexible with working evening hours	Essential	App Form/Int
<b>Interpersonal Skills &amp; Qualities</b>		
Enthusiastic, energetic and approachable manner	Essential	Int
Calmness under pressure	Essential	Int