**Leicester-Shire & Rutland Sport**

**Summary of Actions of the Board Meeting**

**Held on Friday, 17th May 2019 at SportPark**

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| **No.** | **Item** | **Action** | **Owner & Due Date** | **Progress /Update** |
| 1 | 3 | Joe Humphries Memorial Trust to be discussed at the next District CEO meeting | BS |  |
|  | 3 | Design and roll out of a Collaborative Leadership Development for District CEOs | DS | Two engagement events, outline approach identified, |
|  | 5 | Further consideration to developing a Leicester-Shire & Rutland wide physical activity cause/movement similar to the GM moving initiative | BS/JB | Key element of Review Session in Beaumanor in Sept. |
|  | 7 | Board Members and Advisers requested to make comment on the draft Business Plan. | ALL  24/05/19 | Plan finalised after comments from board members . |
|  | 7 | 2019-2021 Business Plan to be approved and adopted by the core team | BS/JB | Plan now the basis for LRS team work programme and performance reporting to board. |
|  | 8 | Continue to work with planning departments to promote the importance of Active Design within developer proposals | DS | Active Places forum held in Oct 2019 – good attendance across all LA partners |
|  | 9 | A new Enterprise Action plan is being developed. To be presented at the next Business, Oversight and Audit Committee | GM/JB  09/10/19 | Framework and Action Plan presented |
|  | 10 | Influencing the role of the local Link Officers (social prescribers) to ensure a physical activity element to their work. | MS/JB | Conversations with PCN have been held , multiple models developed . initial conversations had re join up re PA offer albeit more work to be done |

**Leicester-Shire & Rutland Sport**

**Minutes of the Board Meeting**

**Held on Friday, 17th May 2019 at SportPark**

**Board Members Present:**

Bev Smith Chair

Mike Sandys Vice Chair

John Richardson Board Member

Andrew Beddow Board Member

Nicky Collett Board Member

Martyn Ball Board Member

**Advisers to the Board Present:**

Bill Cullen Specialist Adviser

Barry Thompson Specialist Adviser

Stuart Lindeman Specialist Adviser

**Key Partners in Attendance:**

Hayley Lever Greater Manchester Moving

**Leicester-Shire & Rutland Sport Team in Attendance:**

John Byrne CSP Director

Noel Haines Assistant CSP Director

Jo Spokes Sports Development Manager

Geoff Maltby Sports Development Manager

Dave Stock Manager (Strategic Relationships)

Teresa Dalby Business Support Manager

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| **Item** | **Minute** | **Owner & Due Date** |
| 1 | **WELCOME & APOLOGIES**  Apologies were received from John Sinnott CBE, Simon Cole, Dr Mary Hardwick, Amna Rafiq, Andy Reed OBE, Sue Houghton, Ben Solly, Sam Ruddock. |  |
| 2 | **MINUTES OF THE LAST MEETING**  Minutes of the previous meeting held on the 22nd February 2019 were agreed as an accurate record of the meeting.  Update on Actions:   * JHMT to be placed on the next District CEO Network meeting agenda. * The development of a strategic action plan across all areas of enterprise activity within LRS is ongoing. | BS  JB/BC/GM |
| 3 | **MATTERS ARISING**   * Collaborative Leadership Programme – DS confirmed he has been liaising with District CEOs and will meet with County Snr Leads by the end of June to agree the framework and look at the delivery of the programme. It is anticipated that the first workshop will be held in October 2019. * Strategic Growth Plan – MS/DS attended the Strategic Planning Group re Active Environments and approval has been received to develop the health workstream as part of the Strategic Growth Plan. This will be worked up over the next 2/3 months with a health and physical activity component in the plan. * Growth Infra-Structure - DS presented to Homes England and positive feedback was received. The Planners Forum meeting was held last week and the development of a countywide design guide for County, City & Rutland was discussed in-conjunction with Town & Country Planning, Public Health and Homes England as a systematic approach. * AB advised that from a City perspective there is informal work taking place. DS working with cycling and sustainable travel teams. There is an opportunity to look at the work completed and use this as a model to advocate in the Shire. The meeting with Ivan Browne, Director of Public Health was positive and JB/AB to look at how to take this forward in the North West corridor/Beaumont Leys area etc.   BS advised that there are some presentations from the Strategic Planning Group which dovetails with the City work and short term interventions which are committed to sustainable travel which will flow into the City.   * The Premier Sporting Location Prospectus has been well received. AC is bringing this to life and is gaining some momentum working with a range of conference and sports event venues. We are now starting to see some benefit from this work. JR asked how do we support the venues and attract to attract more high profile events? This work needs to be linked to Culture Board of which JR is now the Chair and to use the expertise of tourism on Culture Board. |  |
| 4 | **DECLARATIONS OF INTEREST**  None. |  |
| 5 | **COMPLEX SYSTEM CHALLENGE – GREATER MANCHESTER MOVING**  Presentation given by Hayley Lever – copy attached. Discussion points following the presentation were as follows:   * SL asked who took on the leadership role and what role did the Greater-Moving Board play? HL confirmed that they initially approached politicians to harness support and to help them build momentum across the metropolitan districts. A whole system plan was developed which became the Greater Manchester Moving blueprint with different departments writing different elements. There were complex actions and leadership was spread across organisations with both a political and strategic commitment. * An asset based community development approach was taken which meant that the staff on the ground worked more closely with communities than previously. A key learning was for the staff to let go and let the community and other partners take the lead. The workforce are the influencers and this is a more sustainable approach.  It has also been recognised that the significant grant funding changes organisations behaviour and that relationships became more transactional. The best conversations have taken place where money isn’t involved. * BC-. What has fuelled the momentum behind the movement? HL advised that it is not one common thread. Need to help people to start something and then bring them together with an emotional element that ties them in. Develop a professional relationship with individuals and provide them with a portfolio of responsibility and make it a family affair. Remember to recognise and celebrate people’s efforts and make them feel part of it. * MS – how do we build a social movement, who leads it? How does it start, who is the event organiser and what are we offering. HL started with Political Leaders/Chief Executives, advising them of the cost of inactivity and that if they addressed physical activity levels other societal issues can be addressed. These were sustained and constant conversations. * JR – What is the measurement of success? Greater Manchester are working with evaluation partners to examine what has happened in the system to achieve change. It is their challenge to notice the drivers of system change and which elements are working to help achieve. There is a need to understand system change and what the complex systems/drivers are so that we don’t get to 2025 and achieve the target and have no idea why. The numbers are the impact but we have to understand what is going on underneath the surface. HL has a brief available and can share this information. * JB asked what HLs relationship was with the Active Partnership? HL advised there was a Memorandum of Understanding with Sport England/Greater Sport for a half funded post. Greater Sport had the role of being the engine room behind Greater Manchester Moving. Without the Active Partnership the role would not have happened. |  |
| 6 | **SATELLITE CLUB IMPACT ON YOUNG PEOPLE**  Presentation given by Dan Mitchinson, copy attached with discussion points below:   * SL – satellite clubs is the first set approach. The model needs to change for a targeted audience which is a battle against an asset based approach. * NC – this work is the impact of 6 months funding and shows that we can influence what happens over a period of time. * BC – these are real results that resonate. It is for 12-19 year old disenfranchised young people and shows that if you work effectively with community partners, schools and young people directly pooling knowledge, expertise and funds you can achieve on the ground and make a difference. The Police etc need to do something positive for them to engage in and we need facilitators for this work but we need to look at how to industrialise the best parts of the approach. Board support this way of working and it is not always about the RAG rating. The strategic objective is to develop to achieve. The Satellite club programme funding does have key performance indicators that may restrict a community development approach with Sport England targeting 50 new clubs per year. We need to be able to give feedback to Sport England and there could be an opportunity with the new CEO, Tim Hollingsworth. Active Partnerships should collectively feedback. We need a different relationship and understanding in relation to this programme. |  |
| 7 | **LRS BUSINESS PLAN**  The Business Plan has been circulated to the Board. Feedback is requested by Friday, 24th May which is the deadline for any comments. A revised version will then be re-circulated for information and remote approval by BS.  MS advised he would be happy with less detail re the planned actions and to have a Strategic Development Plan/Business Plan, moving some of the content to the back of the document. There is also the challenge of delivering 30+ priorities. |  |
| 8 | **ACTIVE ENVIRONMENT**  DS played a video (copy attached) and discussion took place as follows:  There is the question of how to change from an Active Environments/Planning Guide to Policy? (HL). You need a champion to lead and someone with a political background to get buy in. You will have to visualise it for them and demonstrate the work taking place.  There is also a big training gap/opportunity for planners who arguably need specialist practical active design expertise to enhance existing skills over a period of time. Use the MAG to influence. BS to share the North West Leicestershire Design Guide document (developers).  DS advised that there will be an opportunity over the next two years with 8/9 local authorities as 5 of them will be refreshing/reviewing their local area plans.  SL, key will be education and the co-location of services which contribute to the community and using schools for other services.  BS - look at how this information is presented to Members and show leisure centres on the graphics.  **Action:** BC advised that we need to move quickly to have a joint advocacy document showing the join up which can lead to a wider programme/vision, but that this will be a challenge for developers to meet. The document needs to be politically embedded to make sure that policy happens. This should be tied to S106 funding. |  |
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| 9 | **BUSINESS, OVERSIGHT & AUDIT COMMITTEE SUMMARY REPORT**  **Governance**  Board approved the Equality Action Plan progress report and noted the forthcoming production of an annual governance statement.  **Finance**  Board approved the 18/19 final outturn figures together with the 19/20 draft budget. The indicative figure was noted from Appendix C of the Financial report period 12. The associated use of reserves in Appendix D were noted.  Board approved the transfer of £100,000 from unrestricted reserves to restricted reserves to cover increased pension strain costs.  **Trading & Enterprise Activity**  Board noted the new management arrangement being undertaken by Cuttlefish and the draft Enterprise Action Plan which will be discussed and refined at the next BOAC meeting.  **Risk Register**  MB/JB to sign off. | NH  MB/JB |
| 10 | **ADVOCACY, INFLUENCE & PARTNERSHIPS – HORIZON SCANNING**   * BC asked if there was any intelligence/insight on Sport England’s direction beyond the existing strategy? JB confirmed that the process starts now. Tim Hollingsworth possible visit on the 6th June. Long term conditions are being aligned to health but nothing has been confirmed. * A Long term health conditions campaign called “We are Undefeatable” will be launched in September. It will be funded by Sport England, but led jointly by The Richmond Group of Charities. A webinar is scheduled for the 13th or 14th June. * MS advised that the NHS Long Term Plan outlines the role and function of primary care networks of which there will be 26 across the City and County broken down as Leicester City (10), Leicestershire (15) & Rutland (1). * Link workers within primary care networks will work with people to develop tailored plans and connect them to local groups and support services. Over 1,000 trained social prescribing link workers will be in place by the end of 2020/21. LRS need to consider how it can influence these roles. * Physical activity money will be available for each primary care network but they can use which provider they want. It is important that this work is joined up across Leicestershire. |  |
| 11 | **ANY OTHER BUSINESS**  **Holiday Hunger Programme – Barnardos**  Working with local partners (Leicestershire County Council, Leicester-Shire & Rutland Sport, Voluntary Action LeicesterShire), Barnardos has secured significant funding from the Department for Education to provide a Summer Holiday Activities & Food Programme in 2019. | JB |
| 12 | **FUTURE BOARD AGENDA ITEMS** |  |
| 13 | **DATE & TIME OF NEXT MEETING(S)**  **LRS Board**  Thursday, 5th September 2019, 4.30 – 8.30 pm - Strategic Planning/Review – Beaumanor Hall  Friday, 25th October 2019, 9.00 am – 12.00 noon – SportPark  Friday, 24th January 2020, 9.00 am – 12.00 noon, SportPark  **LRS Business, Oversight and Audit Committee**  Wednesday, 9th October 2019, 2.00 – 4.00 pm – Sportpark, 2.00–4.00 pm  Wednesday, 8th January 2020, 2.00 – 4.00 pm – Sportpark |  |
| 14. | **OTHER DATES TO NOTE**   * Workplace Softball – Tuesday 21st May * Workplace World Cup – Thursday, 6th June * Early Years Conference – Saturday 15th June * School Games Summer Championships – Friday 28th June * Team Leicestershire Awards Evening – Thursday, 4th July * Various School Games, Team Leicestershire and Workplace competitions ongoing. Please see [www.lrsport.org/events](http://www.lrsport.org/events) |  |