

Leicester-Shire & Rutland Sport

Summary of Actions of the Board Meeting

Held on Friday, 28th February 2020 at SportPark

No.	Item	Action	Owner & Due Date	Progress /Update
1	5	6 monthly update at Board. Circulate presentation. AT happy to meet separately outside of this meeting.	JB	Follow up in Oct . Presentation circulated
2	6.1	Board to note Business, Oversight and Audit	TD/NH	All areas are in progress with the exception of the development of the Charitable Foundation which has been put on hold due to operational priorities.
3	6.2	Board agreed recommendations.	JB/NH	All areas are in progress
4	6.3	Board to note Financial Headlines and recommendations	JB/NH	Year end and budget for 2021 position presented at May 2020 board meeting plus forecast for 2021- 23 complete.
5	7	SSPAN review and consultation	GM	Survey complete , 80 % response rate. 3 areas to be considered as part of new model , plans on hold until Jan 2021 at the earliest due to Covid 2021.
6	8	Future resource priorities were passed and initial planning under development	LRS SLT	Plans now on hold – resources redirected to SOS development pot
7	9	Invite Dr Mike Evans who is a local MP, and ask him to champion this work and advocate join up in messages to Westminster..	JS	In progress

**Leicester-Shire & Rutland Sport
Minutes of the Board Meeting
Held on Friday, 28th February 2020 at SportPark**

Board Members Present:

Mike Sandys	Vice Chair
Nicky Collett	Board Member
Dr Mary Hardwick	Board Member
Sue Houghton	Board Member
Martyn Ball	Board Member
Stuart Lindeman	Board Member

Advisers to the Board Present:

Bill Cullen	Specialist Adviser
Andy Reed OBE	Specialist Adviser
Barry Thompson	Specialist Adviser
Alli Tripney	LCFC

Observer:

Joanne Cholerton

Leicester-Shire & Rutland Sport Team in Attendance:

John Byrne	Active Partnership Director
Noel Haines	Assistant Active Partnership Director
Jo Spokes	Sports Development Manager
Geoff Maltby	Sports Development Manager
Dave Stock	Manager (Strategic Relationships)
Teresa Dalby	Business Support Manager

Item	Minute	Owner & Due Date
1	<p>WELCOME & APOLOGIES</p> <p>Apologies were received from Bev Smith – Chair, John Sinnott CBE, Andrew Beddow, Simon Cole, Sam Ruddock, John Richardson & Ben Solly.</p> <p>Welcome given to Joanne Cholerton, in her role as observer for this meeting.</p>	
2	<p>MINUTES OF THE LAST MEETING</p> <p>Minutes of the previous meeting held on the 25th October 2019 were agreed as an accurate record of the meeting.</p>	
3	<p>MATTERS ARISING</p> <p>(3) Local Industrial Strategy – this is on hold and we are awaiting the next steps. We are not sure of the language within the Local Industrial Strategy and the new governance at present. The LLEP are looking at the UK Prosperity Fund and linking up as some EU funds being cut 2021.</p> <p>(5) Holiday Activity Fund – a joint application for the City and County for the 2020 programme has been submitted. A decision was expected in February but this has been put back until March.</p> <p>(6) Royal Foundation – working to secure £100k for 20 community sport apprentices mainly from a NEET background. 16 apprentices appointed</p>	

from 13 different employers with 75% of employers based within the city. MS gave the Boards thanks to all those involved in the programme.

Workplace Health Impact reports – 7 businesses completed including the County Council. 23 assessments are in progress. Currently 10,000 sample size.

Schools Access project – successful bid with 5 schools identified to take the programme forward.

4 **DECLARATIONS OF INTEREST**

None.

5 **LEICESTER CITY IN THE COMMUNITY**

Allison Tripney, Leicester City in the Community gave a presentation – (copy attached) with the following discussion points:

BC asked how much opportunity there is to disperse. AT confirm that this is being done through the Sporting Alliance, Charnwood Borough Council and others with the opportunity to get involved.

There will be a hub in each area of Leicestershire but this will be developmental. Gold Hill – Seagrave will open on the 26th September.

A hub is a building the first one is King Power together with St Margaret's Pastures with hockey, New Parks and Roundhill Academy for a youth facility in the evening. The intention is to go into communities and develop a project with them.

An elite clubs meeting was held and the next meeting is scheduled for the 3rd June 2020 where there will be round robin sessions to connect partners and the work taking place.

MS – suggested making links within the county and LSAs as LRS represent these sectors and organisations and identifying the role of LRS within the strategy for connectivity of all work - United Leicestershire?

Action: 6 monthly update at Board. Circulate presentation. AT happy to meet separately outside of this meeting.

6 **BUSINESS OVERSIGHT & AUDIT COMMITTEE SUMMARY REPORT**

Summary report circulated prior to the meeting.

6.1 Items to note:

- (a) An external Board Effectiveness Review will need to be completed by March 2021, with timescales and supplier confirmed with Sport England by March 2020. It has been proposed that the review will commence in September 2020, using Anne Rippon consultancy.

Action: Board approved the revised Succession & Continuity Plan together with the Draft Equality Action Plan. Both plans are available to view on the LRS Intranet.

- (b) LRS Charitable Foundation. **Action:** The further investigation of the potential grant aid and CSR opportunities or a possible LRS

Foundation.

- (c) Partner Survey – a full summary report is available on the LRS Intranet. It was recommended that Board Members and Advisers note the positive LRS partner survey results, particularly the Net Promoter Score and positive qualitative partner feedback.

Individual responses will be reviewed to understand how LRS can improve their service, particularly around what requires collective improvement; what further support partners require and opportunities for joint development.

SIRC and the Active Partnership Network have published a national report which is available to all Active Partnerships.

- (d) Risk Management – JB confirmed that this is reviewed 6 monthly and 3 times a year at Business Oversight & Audit Committee. The completed risk register is available to view on the LRS intranet.

6.2 Recommendations

10.1 Board Members approved the appointment of Anne Rippon to undertake the external Board Effectiveness Review from September 2020.

10.2 Board Members approved the reviewed Succession & Continuity Plan.

10.3 Board Members approved the 20/21 Equality Action Plan.

10.4 Board noted that investigations will be carried out of the potential grant and CSR opportunities for a possible LRS Foundation.

10.5 Board congratulated the team for the continued improvement of the LRS partner survey results.

10.6 Board Members accepted the revised Risk Register.

Board noted the approved financial position.

6.3 Finance Headlines

LRS 2019/20 Financial Report Period 10 available on the intranet.

Recommendations

Board Members noted:

- (a) The 2019/20 revised forecast position.
- (b) The current financial estimates for 2020/21 – 2023/24 and associated use of reserves.

7

SSPAN 2020 UPDATE

Presentation given by Geoff Maltby, copy available on the Intranet.

Discussion then took place with the following notes:

NC – there are so many different layers to this you have the majority of schools acting on what happens within the SSPAN but there is also a lot going on in other areas which makes it confusing.

SL – the education landscape is scarred and therefore the response rate we have received is good in the current climate. There are pressures and responsibilities moving forward and we need to get the best fit that we can from the information we have.

JB advised that there is also the national politics with Sport England to consider. There is an opportunity to go back to the other schools to ask for their support in giving the new model a go. Suggest that we go back to the Headteacher Advocacy Group to agree the parameters.

BC – there are two phases to this. We need to use the concertina effect of the willing partners and the new model getting momentum from the larger cohort as we can and use this to push the new model forward. JB advised that there may be some financial implications to this approach and asked whether the Board were prepared to underwrite the first year of this? LRS to identify the gaps and the finance required. Board are willing to consider this approach once financials available.

JB advised that the initial thoughts were that it would impact on reserves from £20k - £60k at the top end. A Task & Finish Group to be set up and for further discussion at the Business Oversight & Audit Committee.

DMH asked what the timescale was for gaining support from those that have not yet responded? GM confirmed that he had contacted 80% of the schools that had not come on board. 12 schools completed the survey post the deadline. Suggested that there could be some scope for using SGOs to get support for this work.

8 **FUTURE RESOURCE PRIORITIES**

Document circulated at the meeting with further information.

Action: Request for Board comments by 6th March 2020.

9 **MOVING AS MEDICINE**

Presentation given by Jo Spokes, copy available on the Intranet.

Discussion took place with the following notes:

BC we need to join the dots locally. Might be worth contacting Dr Mike Evans who is a local MP, and ask him to champion this work and advocate join up in messages to Westminster. **Action:** JS to send an invitation to attend meetings.

BT suggested that there is an opportunity to concentrate the message to PCNs rather than lots of surgeries? JB advised that there is a challenge with PCNs and the relationship with CCG/Public Health which is not as straight forward as it should be. DMH might be scope through the Active Practice Chair as this is the fitness organisation that you work with. LRS could help this partnership and use the Wellbeing@Work survey for practice.

SL – use secondary school facilities and make these available for Dr's to be able to refer to. JS advised that we do have referral systems in place

but this is usually for leisure centres and facilities within the community at present. SL asked whether we could also link to schools using a physical activity programme?

10 **CLIMATE EMERGENCY ACTION PLANS**

Discussion & Implications or LRS

The Board felt that we could contribute positively to this agenda with agreement that the Annual Review would only be available in pdf format this year.

11 **SPORT ENGLAND CONSULTATION & FEEDBACK**

Presentation given by Dave Stock. A copy is available on the Intranet.

Discussion took place with the following notes:

BC the overriding message is governance. It should be the Sport England Strategy or Sport England Health Strategy overarching everything and not sport in isolation but about health improvement. Achieving this should be the localities giving feedback and information on their own priorities to help them achieve the national outcomes.

DMH – The outcomes or output measures shouldn't just be figures but also measurement centric of the person and what really matters to people. We also need to look at systems on how we capture tangibly the £ spent to achieve the outcome. DS confirmed that some of this work had been measured through storytelling/case studies.

MS questioned the rigour of the methodology ie. What was the value in the first place and the achieving the impact it has made.

SH advised that she had received an email from Harlequins and how they could help with the outcomes on social return investment. AR achieved that there is a sports development coalition which is being launched and there are 4/5 offers on the table which Harlequins are fronting. AR met with Sport England and DCMS to look at what they are offering. At the moment it looks like a 12 week course but it needs to be investigated to see whether the offer stacks up and AR advised that SH doesn't sign up just yet until this work has been carried out.

SL thought that there needed to be more joined up thinking which needs to be fed back to Sport England with Directorate working much more strategically together as this is a current issue.

There needs to be more customer focus re capital programmes. The bidding process is not as transparent as it should be. The Community Asset Fund needs to explore the energy and resource which is expended in localities where there will be no funding available ultimately and this can be debilitating for the communities involved.

There is a challenge for LRS to be able to measure consistency for compliance. There are signs that Sport England are addressing this with departments still catching up. LRS need better guidance on what is good measurement and what good might look like.

DS – Active Partnerships sit within Sport England and in particular with direct delivery. Active Partnerships should be positioned more centrally within Sport England to deliver on the strategy.

12 **LRS STRATEGY 2021-25 REVIEW, REFRESH, RE-WRITE?**

DMH – The strategy should be about better health and well-being combined with Sport England strategy and their new principles. The CMO Guidelines should at least lead in this work.

Item 3.8 – all agreed that the 8-10 year timeline is brave but necessary to keep the strategy a rolling document.

MB – confirmed that the LRS Vision is the strategy for 8-10 years. Operation is the delivery work which sits within the strategy. LRS time is better spent in tactical working rather than writing the strategy. BC also agreed that the strategy should be two sides long and have a succinct message with the language aligning nationally for uniformity.

AR – we need to look at what we are not doing and areas of work that we need to stop.

13 **ADVOCACY, INFLUENCE & PARTNERSHIPS**

Paralympic Festival taking place on the 2nd April 2020 at Loughborough University. LRS are following the current Public Health guidelines with regard to Coronavirus.

14 **ANY OTHER BUSINESS**

None.

15 **FUTURE BOARD AGENDA ITEMS**

(1) Leicester City in the Community -6 monthly update at Board.

16 **DATE & TIME OF NEXT MEETING(S)**

LRS Board

Friday, 15th May 2020, 9.00 am – 12.00 noon at SportPark
Friday, 30th October 2020, 9.00 am – 12.00 noon at SportPark

LRS Business, Oversight and Audit Committee

Wednesday, 29th April 2020, 2.00 – 4.00 pm at SportPark
Wednesday, 7th October 2020, 2.00 – 4.00 pm at SportPark

17 **OTHER DATES TO NOTE**

- This Girl Can Charity Night Out 2020 – 6th March 2020
- Workplace Dodgeball Competition – 12th March 2020
- Workplace Wheelchair Competition – 31st March 2020
- Paralympic Sports Festival – 2nd April 2020
- This Girl Can – It's Time to Have a Positive Pause – 3rd April 2020
- Workplace Female Netball Competition – 22nd April 2020
- GO GOLD Presentation Evening – 23rd April 2020

