Holidays Together



Is your Organisation already on the Active Together Website / Get Active Search Engine?

Follow the steps on this link to see if your organisation already has a profile and how you can manage this profile or add your organisation if needed.

www.active-together.org/promoteyourorganisation

Log-in and Manage your Organisation's Profile

• Log-in to the Active Together website and ensure you have admin rights for your Organisation's Profil. If not, please request to 'Link to this Organisation' and you will be approved.

Adding your Holidays Together opportunity

- Once you are logged in, go to your 'Dashboard' (click the burger menu/3 lines top right of the website) and then 'My Clubs/Organisations'
- Your Locality Profile should now be listed, click 'Manage'.
- Scroll down and click 'Add new activity'
- Complete the relevant fields required, please see below for key fields:
 - Is this activity linked to a local or national programme? Please ensure you type and select 'Holidays Together'.
 - **Type of Activity:** Please ensure you select the relevant physical activity, sport or wellbeing activities that apply to your session i.e. football, dance etc.
 - **Sessions List:** Add your ongoing/multiple sessions that repeat daily/weekly/monthly.

Holidays Together opportunities will then be promoted via:

- <u>www.active-together.org/holidays-together</u>
- Get Active Search Engine
- A-Z of Physical Activity, Sport and Wellbeing
- Social Media/Newsletters

Any queries?

Please contact Jayne Maltby, j.maltby@active-together.org