**Leicestershire HAF - Inclusion funding for children with significant and complex SEND/additional needs**

Most children with special educational needs can be successfully included in HAF provision with reasonable adjustments. For children with significant and complex needs, inclusion funding can be applied for to enhance the provision to support the inclusion of these children.

**Inclusion funding for children with complex SEND/additional needs**

**Purpose**

To support the inclusion and participation of Leicestershire resident school aged children withsignificant and complex additional needs into Leicestershire HAF provision

**Who can apply**

Providers who have successfully joined Leicestershire’s HAF DPS framework, wanting to offer HAF places for children with complex SEND/additional needs.

**When you can apply**

Leicestershire HAF DPS framework providers must first have successfully applied for funding and have returned a signed Holiday Club Contract (HCC) for that HAF holiday period.

Providers can then apply for inclusion funding for children with significant and complex SEND/additional needs, who have booked a place at their provision for that holiday period, to fund additional staffing, equipment or resources required for them to be successfully included in their HAF provision.

Children must be in receipt of benefits related free school meals to be eligible for inclusion funding.

Any funding agreed will be for specific children, for that holiday period only. Providers are expected to reapply for inclusion funding for each HAF holiday period, as needed, based on confirmed bookings.

**Process**

Providers\* must complete an inclusion funding request form for each child with significant and complex SEND/additional needs they wish to claim funding for.

Providers must identify the specific inclusion needs of the child and how the funding will help them to meet those needs. Providers must include all the requested information to enable the panel to make the best decisions in meeting a child’s needs.

A panel of relevant professionals will meet to consider requests and make a decision about funding, in line with the table below. Providers will be informed of the panel’s decision by email, within 5 working days where possible.

(\* a separate process is in place for special school providers)

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| Band 0 | A child with emerging/low level needs that can be met by a provider through reasonable adjustments.  | No allocation of additional funds |
| Band 1  | A child who requires some additional support with some or all of the following:To maintain their safety To communicate their needs and understand instructionsWith independence skillsTo build relationships with their peersWith transitionsWith their personal emotional wellbeingWith some minor changes to the environment to support sensory or physical needsPositive Behaviour Support  | A maximum allocation of £50 per HAF session attended (inclusive of £6 for food, max 4 sessions at Easter and Winter and 16 sessions in Summer) |
| Band 2 | A Child who requires considerable support with some or all of the following:* To maintain their safety
* To communicate their needs and understand instructions to include the use of visual supports
* With independence skills
* To build relationships with peers
* To prepare for transitions including using visual supports
* With personal emotional wellbeing
* With changes to the environment to support sensory and physical needs which may require additional time outside of the session
* Medical intervention which requires additional training but which may not be required at a session
* Positive Behaviour Support
* To encourage to eat and drink

With toileting and maintaining their hygiene | A maximum allocation of up to £75 per HAF session attended (inclusive of £6 for food, max 4 sessions at Easter and Winter and 16 sessions in Summer) |
| Band 3 | A child who requires 1-1 significant support, at all times, for high and complex needs with some or all of the following:* To maintain their safety and those of others.
* To communicate their needs and understand instructions to include the use of visual supports, sign and/or specialist communication aids
* With most or all of their independence skills
* To build relationships with peers
* To prepare the child for transitions using visual aids and social stories
* With personal emotional wellbeing
* With changes to the environment to support sensory or physical needs which may require additional time outside of the session
* To use specialist equipment.
* With medical intervention which requires additional training and will need to be delivered at the session
* Positive Behaviour Support
* 1-1 support to eat and drink
* With intimate personal continence care needs and hygiene
* To move around and change position due to mobility difficulties
 | A maximum allocation of up to £100 per HAF session attended (inclusive of £6 for food, max 4 sessions at Easter and Winter and 16 sessions in Summer) |